



memories in motion

NTP Photo Restoration Order Form

Customer Information

Name _____

Address _____

City _____

State _____ Zip _____

Phone _____

E-Mail _____

Shipping Information

Check here if same as above

Name _____

Address _____

City _____

State _____ Zip _____

Phone _____

How to Order

1. First call or e-mail us about your order at (602) 651-1211 or nate@ntpmemories.com.
2. Print and fill out this form completely.
3. Gather all the photos that you would like restored.
4. If desired, attach numbered sticky notes on the photos to indicate any specifics or if any order is desired (for photos place the sticky note on the back of the photo. Do not place them where they can harm the memory). Also add any notes or comments that would help us understand your photos in any way.
5. Place all the photos, the order form, and check or money order for half or full payment made out to NTP Memories in Motion (unless you use PayPal), in a well protected package and ship via a traceable shipping company (FedEx, UPS, etc.) to:

NTP Memories in Motion
1550 East Thunderbird Road # 2109
Phoenix, Arizona 85022
6. Once shipped, e-mail us your tracking confirmation so we can track the package, and we will let you know the status from there.

How many photos are you needing restored? _____

Do you want your photos labeled as a specific name when saved to the CD or DVD? (ie. Bobby's Birthday 2004, Johnson Family Photos of 1999, etc) _____

Do you need your photos archived to a CD or to a DVD? If you do not know which you need because you are unsure of which type of drive you have on your computer, just call us and we will help in any way we can. DVD CD

If you want your photos saved as a different format or dpi than the jpg 300 dpi default, tell us here. Note that this may change the size of the photo and in turn increase number of CDs or DVDs used _____

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By which date do you need your order? Date _____

Do you need a rush order for an additional \$20? Yes No

Typical turnaround time is approximately two (2) weeks depending on project size and complexity. If you need your order finished faster than the typical turnaround time, then a rush order is for you.

May we use your project in part or whole for marketing purposes of NTP Memories in Motion? This would give us permission to use your project for Bridal shows, our website, etc.

Yes, you may. No, thank you.

Comments: _____

Do you have any additional suggestions or need any additional options?

Rules and Regulations

Our Guarantee:

NTP Memories in Motion wants to ensure that your satisfaction is guaranteed. In doing so, if there is ever any problem with your order, we will do everything we can within reason in order to fix the problem. We ask that you do not return an item without first speaking with us about the issue. We will always try to repair the problem, but if we are not able to, we will allow a refund within the first 20 days of receiving your item. However, please note that we will not accept refunds due to incompatibility with your computer CD or DVD drive. We ask that you please check your computer to verify what type of drive it contains before you place your order. If you ask to have your project stored to CD or DVD and really need the other format, please let us know and we will allow a direct exchange.

Copyright Liability:

It is the customer's responsibility to ensure that they are complying with copyright laws. This order agreement includes a signed confirmation that you, the customer, are authorized to use all photographs to be used in the creation of your project. NTP Memories in Motion is not responsible for verifying this information, and will not be held accountable for any violation. NTP Memories in Motion reserves the right to refuse orders, at our discretion, that include copyright violations.

Privacy Policy:

NTP Memories in Motion promises that we will never sell, rent, lease, or otherwise disclose your contact information to any third-party. Your contact information will only be used by NTP Memories in Motion for NTP Memories in Motion purposes, including but not limited to marketing and communications.

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Price Chart

Description	Price	Quantity	Total
Photo Restoration (per quarter hour)	\$12.00	Contact Us	
Extras			
NTP Photo Archival	See Separate Order Form		
Duplications of data CD (extra copy)	\$5.00		
Duplications of data DVD (extra copy)	\$10.00		
Basic 4 x 6 Glossy print	\$1.00		
Other			
Rush service fee	\$20.00	N/A	
Standard shipping (Ground)	\$10.00	N/A	
2nd Day Air shipping	\$25.00	N/A	
Next Day Air shipping	\$50.00	N/A	
Order Total =			

Please make all Check and Money Orders payable to **NTP Memories in Motion**.

There will be a \$25.00 charge for all returned checks.

For Credit Card payments please call or email us and we will instruct you how to pay using PayPal.

Agreement

By signing this form, I am entering an agreement for services with and conducted by NTP Memories in Motion. I understand that the full payment of the correct charges is due before NTP Memories in Motion ships the final product to me. I acknowledge that I accept responsibility for all media to be used in the development of my product. I acknowledge that I have read and agree to all of the above statements in this agreement.

Signature _____ Date _____

Printed Name _____